

Announcement for former TANF recipients. See page 6.	<h1>The Job  Connection</h1> <p>For the week of</p> <h2>February 6 - 12, 2012</h2>	A joint venture of Union County College and the Union County Board of Chosen Freeholders
Employment ops for Elizabeth residents. See page 4.		

This week: connect  with company reps at these events ...

Wednesday (8th): Veterans Re-Entering Workforce Career Conference

Wednesday, February 8, 9:00AM - 3:00PM at 1280 Wall St West, Lyndhurst, NJ 07071. Please bring at least 20 copies of your resume and dress for success. Copy of your DD214 (Discharge from Active Duty). Event details: General Sessions - support services resource fair employment fair with hiring companies job coaching and one on one consultation special sessions: Your GI Bill benefits & eligibility VA health benefits Apprentice Works! Earn & Learn. Sponsored By: MOSAIC Center, Bergen Community College, NJ Dept of Labor. Event contact: Diane Fewkes, dfewkes@bergen.edu. Phone: (201) 301-1249.

Thursday (9th): Accufleet recruiting for Drivers at Newark Airport

Newark Airport Employment Opportunities, Thursday, February 9th, 9:00am – 4:00pm at the Crowne Plaza Hotel, 901 Spring Street, Elizabeth, 07201. What to Bring: A current NY/NJ driver's license, Social Security card, Passport and Work Authorization Card (if applicable). You will need to provide us with your last 10 yrs of employment history. All applicants will be required to pass a criminal background check and drug screen. Details: Accufleet International is hiring for **LAVATORY/ WATER DRIVERS**. We are hiring for all 3 shifts. Starting pay is \$9.50/hr with a \$0.50 increase after 90 days. We are also looking to hire an **ASSISTANT MANAGER**. You will need a minimum of 5 years experience. All jobs require a valid driver's license and all jobs are located at Newark Airport. Directions to Event: Crowne Plaza Hotel is located at the corner of North Ave and RT1/9 (Spring Street). Phone 908-527-6430. Sponsored by Accufleet International. Questions? Contact Mitch Shulman, mshulman@accufleet.com, Phone: 908-812-8618.

Thursday (9th): Seasonal positions at Golf Course

Seasonal positions Job Fair, Thursday, Feb. 9, 2:00pm to 5:00pm at the Hendricks Field Golf Course Clubhouse, 220 Franklin Ave., Belleville, NJ. Positions: **CASHIERS, RANGERS, STARTERS, CART PERSONS, MAINTENANCE**. Hours ranging from 10 -40 hours; positions are for any of the 3 Essex County golf courses. Applicants must be 18 years of age or older and successfully pass a criminal background check. Web ID: 99094.



Mark your calendar ...

February 16th: Recruitment for Inside Sales Reps at Elizabeth One-Stop

Hiring! **INSIDE SALES REPS** for a Newark based company. There will be a Positive Recruitment at the Elizabeth 1-Stop Career Center, 921 Elizabeth Ave., Elizabeth, NJ 07201 on Thursday, February 16, from 9:00am to 11:30am. Job Requirements: Sales experience a plus but will train; Strong communication skills; be very motivated, enthusiastic and outgoing; Must be computer literate; Must speak English. Pay is \$10/hr plus commission. See Interviewer about NJ0815542 for more information and a referral card.

February 28th: Recruitment for Dispatchers, Team Leads, Supervisors, More

Tuesday, February 28th, LifeStation Alarm Monitoring of Union, NJ will be holding Recruitment Information Sessions! We are now hiring for full-time **ENTRY-LEVEL CALL CENTER DISPATCHERS, TEAM LEADS, SUPERVISORS**, and a **VARIETY OF OTHER POSITIONS!** We require prior experience in a call center environment, excellent communication skills, ability to work a flexible schedule (24-hour facility), and access to reliable transportation. Candidates must be able to successfully complete a pre-employment reference, background, credit, and motor vehicle check. Two sessions will be held on 2/28, the first at 10 AM and the second at 3 PM. The information sessions will last approximately 1.5 hours. Pre-registration is required by calling 866-880-6204. This event is for new applicants only; if you have applied or interviewed with us in the past, you do not need to attend this event. Business attire required as well as several copies of your resume. CALL 866-880-6204 today for more information! www.lifestation.com.



When responding to job leads from this or any source, do not send / accept money or share confidential personal information such as your social security number or credit card number. Check out the company's website in advance of placing an application or attending a recruiting event.


ACCOUNTANT/ADMINISTRATOR - St. Benedict's Preparatory School seeks candidates for the position of Accountant / Administrator. The principal responsibilities are payroll/benefits, accounts payable and administering insurance plans. Duties include preparing a biweekly online payroll and related tasks; performing functions related to accounts payable including data entry, preparing checks and maintaining vendor files; administering insurance plans includes maintaining plan rosters, filing claims and providing information to the community. This is a twelve month position that reports to the Director of Finance. Applicants should have significant payroll and accounts payable experience as well as fluency with Microsoft Office Suite. In addition to these requirements, the successful candidate will bring a strong commitment to the mission of St. Benedict's, the ability to multitask and the ability to successfully interact with the various constituencies of the community. For a detailed job description go to www.sbp.org. To apply, send a cover letter and resume to jobs@sbp.org. The review of applications will begin immediately and continue until the position is filled. Web Id: 00978.

ALTERNATIVES INC. – Assisting individuals with special needs to reach their highest level of independence. Leading the industry in salaries, technology, services and employee appreciation. Trainings provided and compensated. Expanding rapidly with programs and services. Rewarding employees for performance and years of service. Non-profit, centrally located organization. Advancement opportunities. Thirty years of service and dedication to the special needs population. Incentives and benefits for full and part time employees. Vested interest in employee development. Equal opportunity employer. Sound like an agency you can see yourself as part of? Join the Alternatives, Inc. team. www.alternativesinc.org.

ASSISTANT DIRECTOR – social services. Seeking an individual responsible for the administrative oversight of supervised programs for adults with developmental disabilities and the supervision of the quality of support services provided. Minimum of 2 years experience working w/ people with developmental disabilities and staff supervision. Position requires on-call responsibilities. BA/BS, car and valid driver's license required. EOE.

BAKERY - immediate openings for Two Positions: **BAKER & CAKE DECORATOR** needed for a well established Bakery in the Elizabeth area. Top pay & benefits offered. Call 908-425-1605 or email info@bellapalermo.com. Web Id: 02119.

BILINGUAL ACCESS SCREENER - Newark, NJ. Catholic Charities of the Archdiocese of Newark, one of NJ's largest social service agencies, is the multi-service agency of the Roman Catholic Archdiocese of Newark serving the people of Bergen, Essex, Hudson, and Union Counties. We currently seek a full time Access Screener, to work in our Outpatient Department. Screen consumers seeking mental health services for the Outpatient and Partial Care department, conduct initial clinical screenings and admissions. Keep detailed logs of all referrals and screenings. Coordinate with support staff and clinical staff to schedule intake appointments. Attend bi-weekly team meetings and consult with treatment team staff as needed. Requirements: Bachelor's degree in related field; Bilingual English/Spanish Required; we offer a competitive compensation and a comprehensive benefits package. Please email your resume with the subject line "Access Screener #966" to: HumanResources@ccannj.org. We are an equal opportunity employer. M/F/D/V. Mt. Carmel Guild Behavioral Healthcare System.

Please consider the environment:  print only what you need; recycle what you print.

BOOKKEEPER - part-time (25 hrs/wk) needed for busy Westfield NJ vascular surgery practice. Reconcile accounts, record transactions, balance ledgers, prepare bank deposits, prepare reports, process A/P, perform general office admin. Min. 4+ yrs experience (medical office preferred). Proficient in QuickBooks. Accpac a plus. Learn more about us at: tcvcg.com. Email resume to: HR@tcvcg.com. Published in The Suburban News.

CAREERS AT PSE&G - PSEG provides an excellent opportunity for growth and contribution, along with a highly competitive compensation and benefits program. For complete details and to apply, please visit www.pseg.com/careers. Public Service Enterprise Group (PSEG) is an equal opportunity employer.

CHILDREN'S SPECIALIZED HOSPITAL - We are looking for top performers who are interested in advancing their career with the largest pediatric rehabilitation system in the United States. With nine locations throughout NJ including Union County locations in Fanwood, Mountainside and Roselle Park, we have varied opportunities for clinical, administrative, and support services staff. Consider joining Children's Specialized Hospital — you'll be joining a unique organization that places the needs of the child and family at the center of all its activities. On our website www.childrens-specialized.org you can: Learn about our [Mission & Values](#), check out our [Benefits](#), read our [EEO & Diversity Statements](#), search our [Job Opportunities](#), and apply online for the opportunities that interest you. If you require further information, please email happlications@childrens-specialized.org.

CLIENT SERVICES REPRESENTATIVE - NJ.com. Note: NJ.com's offices are now located in Jersey City, we will be relocating to Union County area early 2012. If you thrive on producing results, like working in a positive team environment, are passionate about a career in the internet business, and take pride in providing excellent customer service, keep reading! NJ.com, New Jersey's leading local news and information website, is seeking to expand the team and is seeking a Client Services Representative. Goal of Client Services Team: To provide outstanding customer service to internal and external clients by properly maintaining accounts and provide support to the Sales Teams in all channels. Pre-sale responsibilities include: advertising contract and bill processing, advertising inventory setup and tracking, working with account executives / clients to receive ad creatives within the submission deadline. Post-sale creative and ad fulfillment include: troubleshooting ad creative, scheduling ads, reviewing accuracy of campaigns, pulling stats reports to ensure proper delivery, confirming billing with account executives and agencies, rectifying billing issues, and serving as client emergency contact. An ideal CSR is able to thrive in a team driven department, while working in a queue and carefully executing projects on tight deadlines. Communication within the team, to other departments and clients regarding the status of accounts is crucial to day-to-day workflow. Requirements: candidate must be well versed in Excel, Office, Word, Adobe, Power Point and the web and have 2+ years experience in an office setting. Must have the ability to work within multiple online databases and platforms. Should have excellent interpersonal communication skills, energetic approach to all projects, ability to trouble shoot, a team mentality and a strong interest in sales, marketing, and online advertising. College degree required. To apply, email opportunities@nj.com, subject line "CSR - NJ.com" and attach the required documents: cover letter with salary history; resume; contact information for your two most recent supervisors. Select candidates will be asked to complete an email questionnaire with the most articulate writers being offered in-office interviews.

COUNSELORS - full-time for Supportive Housing Program. Provide outreach/support services to adult MH pop. Req: BA/BS in psych w/1yr MH exp. Valid DL is required. Competitive salary/attractive benefits package offered. No phone calls. Mail, fax or email resume to: Project Live, Inc., 465-475 Broadway, Newark, NJ 07104. Fax: 973-481-0195; dalvarez@projectlive.org . EOE Web Id: 02293.

DRIVERS - Linden Bulk Transportation seeks CDL Class A over the road tank truck Owner Operators for our Linden NJ terminal. Good steady work w/paid training & sign- on bonus. Recent rate increases, fuel at just \$1.35/gal direct deposit weekly, cash/fuel card, free secure parking, health benefits avail & workers comp savings of \$5000/yr. Lease Purchase Program avail for those who want to own their own truck and be in business for themselves. What an excellent opportunity in a not so excellent economy. Call Morris 800-333-2855x303 www.lindencompanies.com Web Id: 02006.

EMPLOYMENT OPPORTUNITIES AT SHOPLET - Shoplet.com is a fast growing, dynamic leading business-to-business e-marketplace. Shoplet provides an easy-to-use, one-stop source for business products including office supplies, technology products, mailing/shipping supplies and printing. Our expertise and innovative purchasing solutions enable our clients to realize significant overall savings. Job descriptions, qualifications and competitive compensation details and instructions on how to apply, are on the Shoplet.com website at <http://www.shoplet.com/about/opportunities.html>.

The Job Connection is available each Monday on the **Union County College** website at www.ucc.edu/Community/CEWD/Weeklyjobs.aspx.

There you will find this week's publication along with the previous four weeks' editions.

The Job Connection is also posted on the **County of Union** website home page at www.ucnj.org.

EMPLOYMENT: ELIZABETH RESIDENTS - The Retail Skills Center wants to help you with your job search. We have opportunities with stores at the Jersey Gardens Mall and in the City of Elizabeth. To learn more about these opportunities and **upcoming "Job Fairs"**, please call 908-355-4444 and book an appointment. Dates available: February 7, 8, 9, 14, 15, 16, 21, 22, 23. We look forward to hearing from you!

EXECUTIVE ASSISTANT – at Union County College. Full-time. Employee must establish primary residency in NJ within one year of appointment unless an exemption applies. General Description: responsible for acting as office manager of the Development Office/Foundation and coordinating the work that flows through the department, much of which is confidential in nature. Minimal supervision is given for either routine duties or assigned projects. Responsibilities include secretarial duties, scheduling and maintaining a positive relationship between the Foundation and its donors, Board and vendors. Deals directly with internal and external constituencies including administrators, faculty, staff, Governors, Trustees, corporate donors, alumni and other supporters. Provides administrative and secretarial assistance for special projects, as required. For complete job description / qualifications, and to apply, please visit <http://ucc.edu/administration/Jobs/ExAsstDevFound.aspx>. Union County College is committed to Equal Employment Opportunity and to maintaining an academic and work environment for students, faculty and staff which is conducive to the achievement of educational and career goals on the basis of ability and performance, and which is free of discrimination on the basis of race, sex, color, age, national origin, disability, sexual orientation, religion, or marital status.

EXECUTIVE CHAUFFEURS - BostonCoach is looking for executive part-time chauffeurs in our Elizabeth, NJ office. Candidates must have a strong customer service orientation and a good driving record. Must be able to project a positive image of the company to clients, employees and the public. \$500 sign on bonus* Starting salary of \$12 - \$14/hour. Paid training and benefits including gym and tuition reimbursement and discounts on products such as cell phone plans and auto/home insurance. Benefits begin the first day of employment! To qualify, you must be: age 21 or older and possess a clean driving record; ability to pass a drug test and background check and obtain a Taxi and Limousine Commission license; and willingness to work a flexible schedule including days, nights and weekends. Attendance at an open house is mandatory to be considered for employment. Sessions are held each Monday and Wednesday at 6:00 pm at 780 Dowd Avenue, Elizabeth. Reservations are not necessary and you should not submit your resume. Call (908) 965-0056x3050 with any questions or visit www.BostonCoach.com. * A sign-on bonus of \$250 will be paid after 30 days of employment to all new hire chauffeurs. An additional retention bonus of \$250 will be paid after 90 days of continual employment. BostonCoach is an equal opportunity employer.

FILE CLERK – at Newark Beth Israel Medical Center. Candidate will be responsible for prepping and scanning medical records into the new 3M softmed EMR. Work experience in filing. Newark Beth Israel Medical Center is an affiliate of Barnabas Health which is an EOE. Please apply at https://saintbarnabas.hodesiq.com/apply_online_1.asp?jobid=2855759&emid=7151. Job no. 2855759.

FINANCIAL SERVICES PROFESSIONALS - Company: New York Life. Job Type: Full Time. Degree Wanted: Associates, Bachelors, or Masters. Majors Wanted: Any Major. Location: Edison, NJ. We are looking to hire Financial Services Professionals, who market and sell our full line of financial products and services to individual families and small business owners. New York Life will sponsor and pay for all of the professional licenses necessary, provide a 3 year comprehensive training program and provide a full line of benefits including Health, Life & Dental Insurance, 401 (k) and Pension. We also have many management opportunities for those that qualify. Contact: Michael Frake, Email: mwfrake@ft.newyorklife.com, Phone: (732) 744-3764. Address: 399 Thornall St., 7th Floor, Edison, NJ 08837. Application Instructions: Please email all resumes to mwfrake@ft.newyorklife.com.

FORKLIFT OPERATOR - We are seeking a Certified Forklift Operator to join the team at our Kenilworth facility. Primary Responsibility: Unload and load customer products in a timely manner, scan products, and place them correctly in Warehouse. Maintain a safe and clean work area. Knowledge of Inventory Control required. Send Resume: Berkeley Contract Packaging, LLC, 530 N. Michigan Avenue, Kenilworth, NJ 07033, ATTN: K. Amiano. Web Id: 01691.

GENESIS HEALTHCARE – for an assortment of career opportunities in the healthcare industry, please visit www.geneshcc.com.

HOME INSTRUCTORS - Special Education Cert required. Send Cert. & Resume to: Kim Conti, Director Dept. of Special Services 2155 Morris Avenue Union, NJ 07083 Web Id: 02475

MACHINIST/MECHANIC - 3-5 years exp. Must read BP & mic, be competent in mechanics work. Manual engine lathe, milling, cylindrical grinding. Call for interview. 908 862 0559. Linden Web Id: 01171.

If you would like to add your email address to the Job Connection distribution list or remove your name from it, please send an email to cwjd-jobdev@ucc.edu and put "Add" or "Delete" on the Subject line.

MERCHANDISE ASSOCIATES – openings at Marshall’s in Watchung, 1701 U.S. Highway 22, Watchung, NJ, 07060; Marshall’s in South Plainfield, 4950 Hadley Center Dr, South Plainfield, NJ, 07080; and TJ Maxx, 92 Springfield Road, Union, NJ, 07083. PT Benefits: Optional participation in benefit plan. Salary range: Salary will always start at no less than the state minimum wage. Part-time. Job requirements: (Full or Part-time) Responsible for assisting in the daily operations of the store. Must be able to work in the areas of merchandise presentation, processing, markdowns, cashier, customer service, fitting room (if applicable) and layaway (if applicable). Greets, interacts with and thanks customers on a regular basis. Maintains housekeeping standards of area, including ongoing recovery. Performs other duties, as assigned. Qualifications: Ability to work a flexible schedule, including nights and weekends; Good verbal skills; Energetic and enthusiastic; Professional appearance; Ability to stand for extended periods of time; Capacity for lifting up to 50 lbs, reaching overhead, bending, twisting; Willingness to work as part of a team; Responsible, dependable and honest. Apply in person at store location or distribution center. www.tjxjobs.com.

NJ STATE JOB SEARCH WEBSITE - The state of New Jersey has a new website at www.Jobs4Jersey.com. Nicknamed OnRamp, it allows job seekers to upload and edit resumes and receive email alerts when job opportunities match their skill-set and work experiences. The page will lead you to <https://webos.dol.state.nj.us/Career/Login.aspx> where a person can become a registered user, login to the site, etc. Features of the site include: Simple upload and use of an existing resume and online tools to easily build a new resume; Resume enhancing tools that suggest ways to improve your resume; The ability to search job opportunities collected from over 2,400 sources in one place; Automatic email notices of new jobs matching your skills and experience; Matches to jobs you have the skills for, but may not have considered applying to; and, you control what information an employer can see and how you are contacted by employers who wish to interview you.

NJ TRANSIT - all positions and applications can be viewed on our website, www.njtransit.com. You can also fax your application to either 201-649-1932 or 201-708-8726 and mention The Job Connection on the 2nd page of the application. Please note that applications are good for one year from date of application.” Only apply to positions listed on the website. We will only consider applications for open positions.

OFFICE ASSISTANT – new position in Berkeley Heights. Position is one day a week – All day. Responsibilities: Responsible for the opening and distribution of the mail received from all PO Boxes; Responsible for the filing; Responsible for the prepping and scanning of documents imaging system as well as the verification, correction and addition of the header detail to ensure proper routing; Prepare reports; Assist with ad hoc projects as they present themselves. Requirements: High School diploma or equivalent; 5 years experience in an office environment; Basic personal computer skills (working knowledge of Excel and Word); Must be well-organized; Must have strong communication skills. Please email resume to: resumes@primetimepersonnel.com.

OUTREACH WORKER / HIV COUNSELOR - Unit/department: Community Health Initiatives Unit. Reports to: Director. FLSA Status: Non-Exempt. Function/position summary: Under supervision of the Director, the Outreach Worker/HIV Counselor is responsible for conducting street and community outreach. The Outreach Worker/HIV Counselor engages clients at high-risk of HIV/AIDS infection, transmission and re-infection into the prevention, health and counseling and testing services. The HIV Counselor is responsible for conducting HIV counseling and testing. In addition, the Outreach Worker/HIV Counselor will act as a liaison to the agency as well as to other CBOs, hospitals, and local and state departments as necessary, and will be part of any committee or collaboration as requested. Primary duties/responsibilities: Conducts on-going street and community outreach. Engages and refers clients for HIV prevention services. On a needed basis, assist in facilitating Diffusion of Effective Behavioral Interventions (DEBI), Health Education/Risk Reduction groups, counseling and testing. Engages at least 50% of the outreach population to receive services at PROCEED. Assist Director in the development of outreach activities including date, sites, time of visits, and when appropriate liaison or contact person. Provides input in planning and evaluating activities. Engages clients into, and provides rapid HIV counseling and testing. Provides referrals to Partner Notification Assistance Program. Submits counseling and testing data to Director. Conducts quality controls daily and weekly (e.g. room temperature, freezer temperature, run controls, run performances, in-house and RWJ testing logs). Provides Stat Pak Rapid HIV testing at our facility or in PROCEED’s mobile units. Provides referrals to STI and Hepatitis screenings; as well as to other medical and social services. Maintains accurate and up-to-date activity logs and reports. Participates in community health fairs and other community events as requested by the Directors. Available after hours and weekends as requested. Engages clients effectively as evidenced by number of clients. Screens street contacts to avoid harmful situations. Participates in on-going professional development trainings as identified by program director. Qualifications: At least three years of experience or any combination of training and experience which would provide the required knowledge and abilities to perform job duties. GED or High School Diploma. Bilingual English and/or Spanish speaking. Excellent oral and written communication skills in English and Spanish. HIV/AIDS knowledge a must. Capacity to conduct street and community outreach targeting at high-risk populations. Experience working with diverse populations. Cultural competent a must. Knowledge and skills in working in a team effort. Ability to work with multiple projects. Must be detailed oriented. Must demonstrate a strong commitment to team work among staff. Must maintain confidentiality regarding agency and constituent information. Must be able to work flexible hours. This includes after hours and weekends. Driver’s license required and approval of agency insurance required. Please apply via email to lperez@proceedinc.com.

RECEPTIONIST – in Cancer Center at St. Barnabas Medical Center, Livingston. To retrieve, maintain and re-file medical records in the permanent and incomplete file system Maintain and control their designated file section in terminal alpha sequence. Provide clerical support within the clerical section of Medical Records. Attach current transcribed reports and loose material in the Medical Record. High school diploma. Experience filing, medical record department operation. Please apply at https://saintbarnabas.hodesiq.com/apply_online_1.asp?jobid=2859803&emid=7151. Job no. 2859803.

SYSTEMS ADMINISTRATOR (ENTRY-LEVEL) - Fellowship Village is a non-profit continuing care retirement community located in Basking Ridge, New Jersey on a 70 acre campus. The information technology department supports the overall computer and network infrastructure, as well as phone systems, and cable TV systems. The end-users supported include the employees as well as working directly with the elderly residents to resolve all issues pertaining to these systems. We are seeking an entry level systems administrator who can provide support for these end users. The ideal candidate will have the following skills: Job Requirements: Provide phone support as needed, followed by in-person support if necessary; Support of Windows XP computers, both hardware and operating system; Support of Microsoft Office 2003 and 2007, including Outlook e-mail client connecting to an Exchange server; Administration of user accounts in an Active Directory; Working knowledge of network infrastructure and technologies; Basic understanding of PBX phone systems; Basic understanding of cable TV systems and end-user audio visual equipment; Provide support for various IT projects as necessary; Excellent interpersonal, communication, and organizational skills; Ability to be a quick study and “just figure things out” without a manual when handling various issues from our elderly population; Ability and desire to work with the elderly population, some with very limited computer skills; Availability to be on call 24/7 to handle emergencies is essential. Desired Qualifications: 1 to 2 years experience providing desktop support; A+ certification; MCP/MCITP certification in Windows XP, Vista, and Windows 7; Experience supporting Apple computers. This is an ideal position for someone who can grow into a role with progressively increasing IT skills in a broad spectrum of systems that can only be experienced in a medium sized business where specialization is not practical. This position will train under and report to the Director of Information Technology. Apply at our website: fellowshipvillage.org or email hr@fellowshipvillage.org.

TRINITAS REGIONAL MEDICAL CENTER – Visit www.trinitas.org to view employment opportunities in various departments.

UMDNJ - For detailed job descriptions and to apply on-line, please visit our website at www.umdnj.edu/hrweb. UMDNJ offers a competitive salary and comprehensive benefits package. UMDNJ is an AA/EO Employer, M/F/D/V.

UNION COUNTY COLLEGE: CRANFORD, ELIZABETH, PLAINFIELD, SCOTCH PLAINS

Positions posted on the UCC website as of February 5, 2012:

- Continuing Education Instructors
- Director of Educational Opportunity Fund
- Director of Libraries
- Executive Assistant
- Head Men’s Lacrosse Coach
- Industry-Business Institute (IBI) Instructors
- Coordinator, Youth and Adult Programs – part-time
- Student Development Specialist – Grant Funded Position – part-time

To view details of all positions, please visit <http://ucc.edu/administration/jobs/>.

Union County College is an equal opportunity affirmative action employer committed to diversity.

FREE EDUCATIONAL ASSISTANCE UP TO \$4,000.00 (PLUS A FREE COMPUTER*!)

Attention, former Union County T.A.N.F. recipients: Has your TANF case closed within the last 24 months? Have you worked at any time since then? If so, you might qualify for a free NJ government program that can help you get the occupational training you may need in order to advance your career and get on the road to earning a better living for you and your family! The Career Advancement Voucher Program offers qualified individuals free financial assistance up to \$4,000.00 for additional occupational training through the Union County College Center for Economic & Workforce Development (UCC - CEWD). Available training programs include: Computerized Office Skills; ESL Secretarial (Office Skills); Accounting Technician; Medical Billing and Coding; and Administrative Assistant / Secretarial Sciences. Upon successful completion of the program you’ll earn a Certificate and will be eligible to receive a free refurbished desktop computer (*while supplies last). Low cost subsidized child care may be available. For more details, please call recruitment specialist Bruno Iannone at the UCC - CEWD in Elizabeth, (908) 659-5114.